



**Auburn Vocational Board of Education  
Organizational Board Meeting  
January 11, 2018  
7:00 pm**

**Item #1 Oath of Office of New Board Members:**

Dr. Susan Culotta, Mr. Geoffrey Kent and Mr. Erik Walter

**Item #2 Roll Call**

- |                       |                         |                       |
|-----------------------|-------------------------|-----------------------|
| ___ Mrs. Jean Brush   | ___ Mr. Ken Klima       | ___ Mr. Terry Sedivy  |
| ___ Dr. Susan Culotta | ___ Dr. Brian Kolkowski | ___ Mr. Erik Walter   |
| ___ Mrs. Mary Javins  | ___ Mr. Roger Miller    | ___ Mrs. Mary Wheeler |
| ___ Mr. Geoffrey Kent | ___ Mr. Paul Stefanko   |                       |

**Item #3 Pledge of Allegiance**

**Item #4 Approve Organizational Board Meeting Agenda**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Nomination(s) for President**

- 1) \_\_\_\_\_ 2) \_\_\_\_\_  
3) \_\_\_\_\_ 4) \_\_\_\_\_

Close Nominations: (First) \_\_\_\_\_ (Second) \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item#6 Election of President**

President \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #7 Nomination(s) for Vice President**

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

Close Nominations: (First) \_\_\_\_\_ (Second) \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item#8 Election of Vice President**

Vice President \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #9 Organization of the 2018 Board of Education**

- a. Meetings will be held in the Forum in the Technology Learning Center, located at 8221 Auburn Road, Concord Township, OH on the following dates and times during the calendar year 2018 (\*Exceptions)

Thursday, January 11 <sup>th</sup> *	7:00 pm	Tuesday, June 26 <sup>th</sup> *	7:00 pm
Tuesday, February 6 <sup>th</sup>	7:00 pm	Tuesday, August 7 <sup>th</sup>	7:00 pm
Tuesday, March 6 <sup>th</sup>	7:00 pm	Tuesday, September 4 <sup>th</sup>	7:00 pm
Tuesday, April 3 <sup>rd</sup>	7:00 pm	Tuesday, October 2 <sup>nd</sup>	7:00 pm
Tuesday, May 1 <sup>st</sup>	7:00 pm	Thursday, November 8 <sup>th</sup> *	7:00 pm
Tuesday, June 5 <sup>th</sup>	7:00 pm	Tuesday, December 4 <sup>th</sup>	7:00 pm

b. Appointment of Finance Committee:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

c. Appointment of Facilities Committee:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

d. Appointment of Recruitment/Curriculum Subcommittee:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

e. Ohio School Boards Association Capital Conference Delegate and Alternate  
(November 12-14, 2018)

1. \_\_\_\_\_ 2. \_\_\_\_\_

**Item #10 Standing Authorizations – 2018. Motion to approve the following standing authorizations as recommended so that the business of the Auburn Vocational School District may be done expeditiously:**

- |                                                                                                                                  |                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Designate Legal Counsels:                                                                                                     | Pepple & Waggoner, Ltd.<br>McGown & Markling Co., L.P.A.<br>Squire, Patton & Boggs<br>Walter & Haverfield, LLP<br>Lake County Prosecutors<br>Geauga County Prosecutors |
| b. Designate a Newspaper:                                                                                                        | The News-Herald                                                                                                                                                        |
| c. Designate a Depository:                                                                                                       | Dollar Bank                                                                                                                                                            |
| d. Recognize Majority Bargaining Agent:                                                                                          | CATA/OEA-NEA                                                                                                                                                           |
| e. Designate a designee to attend public records access training required for Board Members for each term of office (ORC 109.43) | Treasurer                                                                                                                                                              |
| f. Ohio School Boards Association Membership Dues:<br>Annual Membership Dues<br>(January 1, 2018 – December 31, 2018)            | \$2,899                                                                                                                                                                |

- |    |                                                                                                                                                                                                                        |          |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| g. | Ohio School Boards Association Legal Assistance Fund Consultant Service Contract Pursuant to R.C. Section 3313.171 (January 1, 2018 – December 31, 2018)                                                               | \$250    |
| h. | Association for Career and Technical Education Institutional Membership (National) (March 1, 2018– February 28, 2019)                                                                                                  | \$2,500  |
| i. | Ohio Association for Career and Technical Education Institutional Member                                                                                                                                               | \$750    |
| j. | Ohio Association of Career-Technical Superintendents Dues (July 1, 2018 – June 30, 2019)                                                                                                                               | \$3,000  |
| k. | Ohio Technical Centers Membership Dues Adult Workforce Education (July 1, 2018 – June 30, 2019)                                                                                                                        | \$1,000  |
| l. | Establish a Service Fund for Board Members:                                                                                                                                                                            | \$10,000 |
| m. | Authorize the Superintendent to employ personnel on an as needed basis, with such appointments to be presented to the Board of Education for approval at the next regular Board meeting.                               |          |
| n. | Authorize the Superintendent or designee to administer all federal programs and compliance with local, state and federal regulations. (Required by state and federal regulations)                                      |          |
| o. | Authorize the Superintendent to serve as purchasing agent for the school district and spend a maximum of \$ 25,000.00 without prior approval of the Board. [Policy #6320]                                              |          |
| p. | Authorize the Superintendent or designee to approve professional development for all employees of the school district.                                                                                                 |          |
| q. | Authorize the Superintendent or designee to be the hearing officer for discipline hearings.                                                                                                                            |          |
| r. | Authorize the Superintendent and Treasurer to attend professional meetings.                                                                                                                                            |          |
| s. | Authorize the Superintendent and Treasurer to approve affiliation, clinical, preceptor, MOU agreements on an as needed basis.                                                                                          |          |
| t. | Authorize the Treasurer to open bank accounts as needed.                                                                                                                                                               |          |
| u. | Authorize the Treasurer to pay all bills within the limit of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction. |          |
| v. | Authorize the Treasurer to renew liability insurance for the Auburn Vocational School District.                                                                                                                        |          |
| w. | Authorize the Treasurer to advertise for bids as specified by law.                                                                                                                                                     |          |

- x. Authorize the Treasurer to invest active and interim funds.
- y. Authorize the Treasurer to purchase position bonds for the Board President, Vice-President, and Superintendent for the limit of \$20,000 and the Board requires that all administrators, school secretaries, and those employees that are under the direct supervision of the Treasurer be bonded with a Surety Bond to the limit of \$20,000, per board policy 8740 – Bonding.
- z. The Treasurer will be bonded at a limit of \$250,000.
- aa. Authorize the Treasurer to increase appropriations as needed with Board approval at next meeting.
- bb. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2018.
- cc. Authorize the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.
- dd. Set the rate at \$0.35 cents per page and \$2.00 per CD/DVD or flash drive for providing copies of materials to individuals upon request. [Policy #8310]
- ee. Set the mileage reimbursement rate for 2018 at the IRS approved rate.
- ff. Authorize to discard or sell textbooks/workbooks and equipment due to age, condition, and/or beyond repair.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #9 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

***Please Notice Enclosures: Attachments  
Agenda and Attachments are on Blackboard***